



HOLMES BEACH POLICE DEPARTMENT

5801 Marina Drive, Holmes Beach, Florida 34217-1561
941-708-5804 Fax 941-708-5815

Dear Property Owner:

September 1, 2016

By now you have read in our local newspapers that the City of Holmes Beach adopted Ordinance 16-02 on February 23, 2016. This ordinance, known as the "vacation rental ordinance" is a stand-alone program managed by Code Enforcement, the purpose of which is to certify the safety of a rental unit. You may pick up a copy of the vacation rental ordinance (Ordinance 16-02) at City Hall, or find it on our web page at www.holmesbeachfl.org

Every property owner who rents a unit on **a weekly basis** (known as vacation rental or short term rental) must be compliant with Ordinance 16-02. Property owners who rent seasonally, annually or monthly are not affected by this ordinance. The exception is this: **All rental units in the R-2 zoning district** must be compliant with this ordinance because presumably you **could** rent weekly if you so desired. To become compliant you will (1) Make sure your rental business tax receipt is active and correct, (2) Make application for a vacation rental certificate, (3) Your property will be inspected for life safety issues, (4) You will be issued a certificate decal for your property that will be honored for two years.

We will be offering three town hall meetings for anyone who wishes to learn the implementation process pursuant to the vacation rental ordinance and subsequent certification. **These meetings will be held in City Commission Chambers at 6:00 pm, Monday, September 12, 2016; Monday, September 19, 2016; and Thursday, September 22, 2016.**

You will learn:

- How to make application to receive a vacation rental certificate
- How the inspections will be scheduled
- What we are inspecting, and why

Keep in mind the following dates:

- September 13, 2016: Initial application process opens
- January 1, 2017: Active rental applications are due
- Week of September 13, 2016 and thereafter: Inspections begin

William L. Tokajer
Chief of Police

